

**Shoal Lake Leisure Services Board
Facility Rental Agreement**

I/We, the undersigned, hereafter known as the Lessee, agree to rent the _____
_____ on _____ commencing at _____
and to be vacated by _____ for the occasion of _____
and further agree to abide by the following conditions:

1. The Lessee accepts the responsibility for any unnecessary damage and agrees to pay for any such damage.
2. The Hall owners accept no responsibility for lost or stolen articles.
3. Any liquor brought into, served, and consumed shall be in accordance with the amounts and conditions of an Occasional Permit issued by the Manitoba Liquor Control Commission. No other liquor is allowed in the hall.
4. Admission to functions with liquor (Occasional Permit) must be by invitation only. The general public is to be excluded. Tickets/invitations are not to be distributed in or around the hall. Any person(s) that do not have a ticket/invitation prior to the entering of the grounds are to be refused admittance to the hall (exception can only be approved by the Manitoba Liquor Control Commission).
5. No advertising of social occasions at which liquor is to be served is allowed without the prior approval of the Manitoba Liquor Control Commission.
6. Drunkenness or disorderly conduct is not allowed. Persons under eighteen years of age are not allowed to handle, possess, or consume liquor.
7. No drinks are allowed on the dance floor.
8. Any Occasional Permits in the Shoal Lake Community Hall will be eighteen years of age and over except for family functions.
9. All liquor is to be removed from the tables and attendees as required on the Occasional Permit.

10. Renters are responsible for security as per Occasional Permit. Two members from the Hall Ownership will be available at functions where liquor is served to supervise as well as assist the Lessee with regard to the rule and regulations and use of the facilities.
11. Food is to be provided at Occasional Permit functions. The kitchen must be left in good condition with the floor washed. Walk-in freezer must be cleaned, if used. The use of the deep fryer and grill in the Shoal Lake Communiplex is not included in the rental. Only Coca Cola products are permitted in the Communiplex.
12. Unless the Lessee has chosen to pay a fee for clean up all tables must be washed and all garbage is to be put into garbage bags. At the Shoal Lake Community Hall, garbage must be placed outside of the hall in the bin on the east side. At the Shoal Lake Communiplex, garbage must be placed in the bin on the north side of the rink.
13. Bartenders must be hired for all functions and approved by the Leisure Services Board or designate.
14. The premises will be subject to inspection by the Leisure Services Board or designate, Police and Inspectors of the Manitoba Liquor Control Commission at any time.
15. All permits for the Shoal Lake Community Hall must include the entire hall and both areas must be listed on the Occasional Permit.
16. Any violation of these conditions, or the regulations of the Occasional Permit for liquor, can result in immediate vacating of the hall without refund to the Lessee.
17. Cheques are to be made payable to the R.M. of Shoal Lake. A deposit of \$100 must be paid when the facility is booked to guarantee your date. The deposit will also be used as a damage deposit and Liquor Act violation deposit. It will be refunded within seven days following the function if the facility is left in order and no violations are reported. A 90 day cancellation notice must be given or the deposit will be forfeited. **TOTAL FEE TO BE PAID A DAY PRIOR TO THE EVENT.**

Signed: _____

(Lessee)

Date: _____

Liquor and Fire Permit Capacities

Shoal Lake Community Hall:

| | |
|-------------------|-------------|
| Main hall area | 747 persons |
| Meeting room area | 83 persons |
| Total area | 830 persons |
| Liquor license | 600 persons |

Shoal Lake Communiplex:

| | |
|----------------------|--|
| Arena area | 1200 persons |
| Curling ice area | 390 persons |
| Arena waiting room | 274 persons |
| Curling waiting room | 153 persons |
| Conference room | 73 persons |
| Liquor license | 400 persons (276 arena waiting room, 153 curling waiting room, 73 persons conference room) |

A bar and liquor dispensers are available at both facilities at no charge.

60 tables and approximately 600 chairs are available at each location.

The renter is responsible for setting up tables and chairs as to their requirements. Control of guests is the responsibility of the renter. Any damage will be paid by the deposit. Regular wear and tear is expected.

Rental Rates (plus GST)

Shoal Lake Community Hall

All fees include full use of kitchen unless otherwise stated.

Main Hall

| | |
|--|----------|
| Permitted functions, e.g. wedding, social, banquet (weddings include decorating the day before) | \$525.00 |
| Non-permitted functions, e.g. auction, conference | \$400.00 |
| Main hall, full day, kitchen use for coffee only | \$300.00 |
| Main hall, part day, kitchen use for coffee only | \$100.00 |
| Funeral service | \$200.00 |
| Funeral lunch | \$ 75.00 |

| | |
|--|----------|
| Additional day before function for set up | \$ 50.00 |
| Additional day after function | \$100.00 |
| Additional day after function, no kitchen use | \$ 50.00 |
| Wedding shower (free if on same day as social) | \$ 75.00 |

Conference Room

| | |
|--|----------|
| Banquet | \$200.00 |
| Full day, kitchen for lunches and coffee only | \$125.00 |
| Full day, coffee only | \$100.00 |
| Part day, coffee only | \$ 50.00 |
| Wedding shower (free if on same day as social) | \$ 75.00 |

| | |
|--|--|
| Table & chair rental, local | Donation |
| Table rental, out of town | \$10 each plus \$100 refundable damage deposit |
| Chair rental, out of town | \$1 each plus \$100 refundable damage deposit |
| Round tables and brown rectangle tables for use in Hall and Communiplex ONLY | |
| Clean up option | \$200.00 |

Shoal Lake Communiplex

All fees include full use of kitchen unless otherwise stated.

Arena Ice

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|--|----------|
| Permitted functions, e.g. wedding, social, banquet (weddings include decorating the day before) | \$675.00 |
| Non-permitted functions, e.g. auction, conference | \$500.00 |
| Main hall, full day, kitchen use for coffee only | \$400.00 |
| Main hall, part day, kitchen use for coffee only | \$100.00 |
| Additional day before function for set up | \$ 50.00 |
| Additional day after function | \$100.00 |
| Additional day after function, no kitchen use | \$ 50.00 |

Curling Ice

| | |
|--|----------|
| Permitted functions, e.g. wedding, social, banquet (weddings include decorating the day before) | \$525.00 |
| Non-permitted functions, e.g. auction, conference | \$400.00 |
| Main hall, full day, kitchen use for coffee only | \$300.00 |
| Main hall, part day, kitchen use for coffee only | \$100.00 |
| Funeral service | \$200.00 |
| Funeral lunch | \$ 75.00 |
| Additional day before function for set up | \$ 50.00 |
| Additional day after function | \$100.00 |
| Additional day after function, no kitchen use | \$ 50.00 |
| Wedding shower (free if on same day as social) | \$ 75.00 |

Conference Room

| | |
|---------------------|----------|
| Full day, room only | \$ 80.00 |
|---------------------|----------|

Part day, room only \$ 40.00

Arena Waiting Room

Full day, room only \$160.00

Part day, room only \$ 80.00

Curling Waiting Room

Full day, room only \$ 80.00

Part day, room only \$ 40.00

Table & chair rental, local

Donation

Table rental, out of town

\$10 each plus \$100 refundable damage deposit

Chair rental, out of town

\$1 each plus \$100 refundable damage deposit

Round tables and brown rectangle tables for use in Hall and Communiplex ONLY

Clean up option

\$200.00

Total Rent \$ _____

Signed: _____

(Lessee)

Date: _____